

**Military Surface Deployment and Distribution Command**  
**Customer/Carrier Advisory**  
**09 Jan 2013**  
**CA-13-01/09-0003**

**Subject:** Altus AFB, OK Installation Access Denial Criteria.

**Purpose:** To inform Transportation Service Providers (TSPs) and Freight Carriers of certain denial criteria that will prevent employees from gaining access to Altus AFB, OK.

**Be Advised:** The recent implementation of AFI 31-113 has resulted in an increased number of installation entry denials for employees of TSPs and Freight Carriers servicing Altus AFB, OK. Increasingly, employees are being denied access to the Installation as a result of background checks being performed at the installation entry points. These entry denials are resulting in delayed HHG/PPTY pickups and deliveries, freight pickups/deliveries, and could potentially cause delays in deliveries of Mission Capable Parts. A secondary effect of the delayed HHG/PPTY deliveries will be realized when customers begin providing negative feedback in DPS, resulting in less business for the TSPs.

Installation Commanders may deny access and access credentials based on information obtained during identity vetting that indicates the individual may present a threat to the good order, discipline, and morale of the installation, including, but not limited to the following:

1. The individual is known to be or reasonably suspected of being a terrorist or belongs to an organization with known terrorism links/support.
2. The installation is unable to verify the individual's claimed identity.
3. There is a reasonable basis to believe the individual has submitted fraudulent information concerning his or her identity.
4. There is a reasonable basis to believe the individual will attempt to gain unauthorized access to classified documents, information protected by the Privacy Act, information that is proprietary in nature, or other sensitive or protected information.
5. There is a reasonable basis to believe the individual will unlawfully or inappropriately use an access credential outside the workplace.
6. There is a reasonable basis to believe, based on an individual's criminal or dishonest history, that issuance of an access credential poses an unacceptable risk to the installation/mission.

7. The individual has/had been barred from entry/access to a Federal installation or facility.
8. The individual is wanted by Federal or civil law enforcement authorities, regardless of offense or violation.
9. The individual has been incarcerated within the past ten years, regardless of offense/violation, unless released on proof of innocence.
10. The individual has any conviction for espionage, sabotage, treason, terrorism, or murder.
11. The individual's name appears on any Federal or State agency's —watch list or —hit list for criminal behavior or terrorist activity.
12. The individual has been convicted of a firearms or explosive violation within the past ten years.
13. The individual has been convicted of sexual assault, armed robbery, rape, child molestation, child pornography, trafficking in humans, drug possession with intent to sell or drug distribution.
14. There is a reasonable basis to believe, based on the individual's material, intentional false statement, deception, or fraud in connection with Federal or contract employment, that issuance of an access credential poses an unacceptable risk to the installation/mission.
15. There is a reasonable basis to believe, based on the nature or duration of the individual's alcohol abuse without evidence of substantial rehabilitation, that issuance of an access credential poses an unacceptable risk to the installation/mission.
16. There is a reasonable basis to believe, based on the nature or duration of the individual's illegal use of narcotics, drugs, or other controlled substances without evidence of substantial rehabilitation, that issuance of an access credential poses an unacceptable risk to the installation/mission.
17. A statutory or regulatory bar prevents the individual's contract employment; or would prevent Federal employment under circumstances that furnish a reasonable basis to believe that issuance of a access credential poses an unacceptable risk to the installation/mission.
18. The individual has knowingly and willfully engaged in acts or activities designed to overthrow the U.S. Government by force. Individuals denied accesses to the installation based upon any of the criteria's above are not allowed to be escorted onto the installation under any circumstances.

**Action:** To avoid delays and associated costs or loss of business, TSP and Freight Carrier companies should carefully screen employees against the aforementioned denial criteria prior to dispatching or assigning employees to pickup or deliver cargo to Altus AFB, OK.

**Altus AFB POC:** Traffic Management Element, Altus AFB, OK 580-481-7515, 1501 or 6829. Questions may also be e-mailed to [Altus.TMO@altus.af.mil](mailto:Altus.TMO@altus.af.mil).

**Expiration:** N/A